

Village of Fox River Grove
Improvements to Park and Right-of-Way Vegetation and Park Facilities
INSTRUCTIONS

1/13/09

1. This permit and additional information packets may be obtained from the Fox River Grove Village Hall at 305 Illinois Street (847/639-3170). **No permits will be issued for ongoing maintenance such as mowing, weeding, etc.**
2. The permit application must include a work plan that is shown on a Park or Street map provided by the Village and must contain a properly completed *Statement of Certification* and signed *Liability Release and Waiver Form* from all individuals working on park property.
3. Contractors must provide a *Certificate of Insurance* listing the Village and its Agents as co-insureds.
4. Contractors that will apply chemicals must provide a copy of their *Applicator License*.
5. Return a minimum of three (3) copies of the completed application forms and plans to the Village Hall. If plan revisions are required, a copy will be returned to the applicant for corrections and re-submittal. Upon approval of the plan, one (1) copy will be retained by the Village. Two (2) copies will be returned to the applicant. Approvals are required from the Public Works Superintendent, Parks Commission, Public Works Committee and Village Board of Trustees.
6. Specified work shall be marked in the field and reviewed by the Village or Village Consultant. All property pins/markers must be visible prior to commencing work. Once the proposed work has been approved in the field and any necessary consultants' fees paid, a permit will be issued by the Village. Work can then begin in accordance with the approved schedule.
7. The permit must be prominently displayed while the work is in progress.
8. Any Village consultant review fees shall be paid by the applicant prior to the issuance of the permit.
9. The Village shall be notified upon completion of work for final site review.
10. Call J.U.L.I.E. for utility locations when tree or shrub planting is requested.
11. No work access shall use Village park areas as a means of access unless specifically approved by the Village. No materials shall be stored in park areas.
12. Work access areas shall be clearly shown on the plan.
13. There shall be no grading or filling.
14. Trees must be a minimum of two-inches diameter at a height of four feet off the ground, shall have a continuous single ten (10) to (12) foot trunk for large trees and six (6) to eight (8) foot trunk for small trees, and shall be free from deformity, all infectious disease and insect infestation and any indication of undesirable growth characteristics.
15. Trees shall not be placed where they could interfere with existing or planned underground or overhead utilities.
16. No balled and burlapped plants shall be installed in the root zones of existing mature trees.
17. No equipment shall be driven over or material stored on the root zones of existing trees.
18. All plantings shall conform to the most recently adopted American Association of Nurserymen's Standards.
19. All application of herbicides, pesticides or other chemicals must be by applied by properly trained and licensed applicators.

Village of Fox River Grove

Improvements to Park and Right-of-Way Vegetation and Park Facilities

ACCEPTABLE PLANT LIST: PARKS

1/13/09

The following is a complete listing of herbaceous and woody plants considered acceptable for planting in the Village Parks. The plants below are all indigenous to the area and will aid in maintaining the integrity of the Park ecosystems. List A is a condensed version of the McHenry County Conservation District's Open Area Plant Survey of the Picnic Grove Park property prior to construction. List B are additional plants that are native to the region, although not specifically noted in the MCCD Plant Survey. Not all plants may be obtainable, as most are considered "indicator plants" for measuring the quality of the site. Some of the plants are not commonly carried as nursery stock, but are available through mail order nurseries specializing in native area plantings.

List A:

<u>Latin Name</u>	<u>Common Name</u>
Acer saccharum	Maple, Sugar
Aesculus glabra	Buckeye, Ohio
Allium canadense	Onion, Wild
Allium cernuum	Onion, Nodding Wild
Allium tricoccum	Leek, Wild
Amphicarpaea bracteata	Hog Peanut, Upland
Andropogon scoparius	Grass, Little Bluestem
Anemone quinquefolia	Anemone, Wood
Anemone virginiana	Anemone, Tall (Thimbleweed)
Anemonella thalictroides	Rue Anemone
Apocynum androsaemifolium	Dogbane, Spreading
Aquilegia canadensis	Columbine, Wild
Arisaema triphyllum	Jack-in-the-Pulpit
Aster lateriflorus	Aster, Side-Flowering
Aster sagittifolius	Aster, Arrow-Leaved
Botrychium virginianum	Fern, Rattlesnake
Bouteloua curtipendula	Grass, Side-Oats
Carex pensylvanica	Sedge, Common Oak (Penn)
Carex stricta	Sedge, Common Tussock
Carya cordiformis	Hickory, Bitternut
Carya ovata	Hickory, Shagbark
Cercis canadensis	Redbud
Convallaria majalis	Lily-of-the-Valley
Dicentra cucullaria	Dutchman's Breeches
Dioscorea villosa	Yam, Wild
Dodecatheon meadia	Shooting Star
Dryopteris spinulosa	Fern, Spinulose Shield
Elymus villosus	Rye, Silky Wild
Erythronium albidum	Trout Lily, White
Eupatorium purpureum	Joe Pye Weed, Purple
Fraxinus pennsylvanica	Ash, Green
Galium concinnum	Bedstraw, Shining
Galium triflorum	Bedstraw, Sweet-Scented
Geranium maculatum	Geranium, Wild
Helianthus divaricatus	Sunflower, Woodland
Heliopsis helianthoides	Sunflower, False
Hepatica acutiloba	Hepatica, Sharp-Lobed
Hepatica americana	Hepatica, Round-Lobed
Hydrophyllum virginianum	Waterleaf, Virginia
Juglans nigra	Walnut, Black
Kuhnia eupatorioides var.	

List B:

<u>Latin Name</u>	<u>Common Name</u>
Actaea pachypoda	Baneberry, White
Asarum canadense	Ginger, Wild
Caulophyllum thalictroides	Blue Cohosh
Cypripedium acaule	Lady's Slipper, Stemless (Moccasin Flower)
Cypripedium calceolus var.	
parviflorum	Lady's Slipper, Small Yellow
Fraxinus americana	Ash, White
Hamamelis virginiana	Witch Hazel
Isopyrum biternatum	Anemone, False Rue
Mertensia virginica	Bluebells, Virginia
Mitella diphylla	Bishop's Cap (Mitrewort)
Orchis spectabilis	Showy Orchis
Phlox divaricata	Phlox, Blue (Phlox, Woodland)
Sanguinaria canadensis	Bloodroot
Trillium erectum	Trillium, Wake-Robin

corymbulosa	Boneset, False
Lathyrus ochroleucus	Vetchling, Pale
Lobelia siphilitica	Lobelia, Great Blue
Lycopus americanus	Water Horehound, Common
Lycopus virginicus	Bugle weed
Panicum virgatum	Grass, Switch
Penthorum sedoides	Stonecrop, Ditch
Pilea pumila	Clearweed
Podophyllum peltatum	May Apple
Polemonium reptans	Jacob's Ladder
Polygonatum canaliculatum	Solomon's Seal, Smooth
Polygonum hydropiperoides	Water Pepper, Mild
Potentilla simplex	Cinquefoil, Common
Prunus americana	Plum, Wild
Prunus serotina	Cherry, Wild Black
Prunus virginiana	Cherry, Choke
Quercus alba	Oak, White
Quercus bicolor	Oak, Swamp White
Quercus coccinea	Oak, Scarlet (Hill's)
Quercus macrocarpa	Oak, Bur
Quercus rubra	Oak, Red
Ranunculus fascicularis	Buttercup, Early
Ranunculus recurvatus	Buttercup, Hooked
Ranunculus septentrionalis	Buttercup, Swamp
Ratibida pinnata	Coneflower, Yellow
Ribes americanum	Currant, Wild Black
Salix eriocephala	Willow, Heart-Leaved
Salix nigra	Willow, Black
Scirpus atrovirens	Bulrush, Dark Green
Scutellaria epilobiifolia	Skullcap, Marsh
Senecio pauperculus	Ragwort, Balsam
Silphium terebinthinaceum	Prairie Dock
Smilacina racemosa	Solomon's Seal, Feathery False
Smilacina stellata	Solomon's Seal, Starry False
Smilax ecirrhata	Carrion Flower, Upright
Smilax lasioneura	Carrion Flower, Common
Solidago gigantea	Goldenrod, Late
Solidago graminifolia	Goldenrod, Common Grass-Leaved
Solidago nemoralis	Goldenrod, Old-Filed
Solidago rigida	Goldenrod, Stiff
Solidago ulmifolia	Goldenrod, Elm-Leaved
Spiranthes cernua	Ladies' Tresses, Nodding
Stachys tenuifolia var. hispida	Hedgenettle, Rough
Tilia americana	Basswood, American
Trillium recurvatum	Trillium Red (Prairie)
Triosteum aurantiacum	Horse Gentain, Early
Ulmus americana	American Elm
Uvularia grandiflora	Bellwort
Verbena urticifolia	Vervain, Hairy White
Veronicastrum virginicum	Culver's Root
Viburnum lentago	Nannyberry
Viburnum rafinesquianum	Arrow-wood, Downy
Vicia americana	Vetch, American
Vicia caroliniana	Vetch, Wood
Viola affinis	Violet, Leconte's
Viola sororia	Violet, Common Blue

Village of Fox River Grove
Improvements to Park and Right-of-Way Vegetation and Park Facilities
PERMIT APPLICATION

1/13/09

Name _____ Date _____

Street Address/Lot # _____

Phone _____ E-mail: _____

Description of Planned Work

A. Check all that apply:

- | | | |
|---|---|---|
| <input type="checkbox"/> Tree Removal | <input type="checkbox"/> Tree Trimming | <input type="checkbox"/> Tree Planting |
| <input type="checkbox"/> Removal of Invasive/
Undesirable Plants | <input type="checkbox"/> Wild Flower/Herbaceous
Planting | <input type="checkbox"/> Shrub Planting |
| <input type="checkbox"/> Woody Stump Removal | <input type="checkbox"/> Grinding Out | <input type="checkbox"/> Grub Out |
| <input type="checkbox"/> Chemical Treatment | <input type="checkbox"/> Park Facility | <input type="checkbox"/> Other |

B. Provide a detailed description of requested work including intent or purpose (attach additional pages or contractor proposals as necessary).

C. List all contractors involved (include name, phone number, e-mail and contact person).

D. Start Date _____ **Completion Date** _____

E. Attach a copy of the park plan showing areas of work and summary of work.

Village of Fox River Grove
Improvements to Park and Right-of-Way Vegetation and Park Facilities
STATEMENT OF CERTIFICATION
1/13/09

Date _____

Name _____

Address _____

Phone _____ E-mail _____

Statement of Certification

1. I, _____, have prepared this plan and hereby attest to its accuracy and compliance with the Village of Fox River Grove requirements.

Signature of Preparer

Date

2. I, _____, applicant for the permit being requested, do hereby state that I am familiar with the plan and certify that all work will be done in accordance with this plan and only this plan.

Signature of Applicant

Date

3. Fees

Amount

Date Paid

4. Village Approval

Name (Print or Type)

Title

Signature

Date

Village of Fox River Grove
Improvements to Park and Right-of-Way Vegetation and Park Facilities
LIABILITY RELEASE AND WAIVER FORM
1/13/09

DATE OF PARTICIPATION IN PROGRAM _____

PLEASE READ THIS FORM CAREFULLY AS IT AFFECTS YOUR LEGAL RIGHTS. Be aware that by signing this form and participating in the program described above you will be waiving certain legal rights and that you will be releasing the Village of Fox River Grove, its officers agents and employees from liability to you for any claims that may arise if you suffer a physical injury or any other kind of injury as a result of your participation in the program.

As a participant in the Improvements to Park and Right-of-Way Vegetation and Park Facilities Program described above on the date specified above (the "Program"), I recognize and acknowledge that there is a possibility that I may suffer an injury, including death, and that my property may be damaged or destroyed. I agree that I am assuming all risk that I may be injured or that my property may be damaged or destroyed as a direct or indirect result of my participation in the Program, including, but not limited to, injuries and damages that may result from the negligent or willful and wanton act or omission of the Village or a Village officer, employee or agent.

I, therefore, as consideration for being permitted by the Village to engage in the activities of the Program within parks and on other lands owned by the Village, agree as follows:

1. I knowingly and intentionally waive and relinquish any and all claims for any injuries of any kind, including, but not limited to death, and any and all claims for damage or destruction to property which may arise or otherwise accrue in my favor or on my behalf against the Village of Fox River Grove, its officers, employees and agents as a direct or indirect result of my participation in the Program. The claims which I am agreeing to waive include all claims arising as a result of a negligent or willful and wanton act or omission of the Village or a Village officer, employee or agent.
2. I fully release and discharge the Village of Fox River Grove and its officers, agents and employees from any and all liability of any type that the Village or its officers, agents and employees may have to me or to anyone on my behalf for any injuries of any kind, including, but not limited to, death, and for any damage to property which arises directly or indirectly from my participation in the Program. The liability that I am agree to release and discharge includes any liability arising as a result of a negligent or willful and wanton act or omission of the Village or a Village officer, employee or agent.
3. I agree that I shall indemnify and hold harmless the Village of Fox River Grove and its officers, employees and agents from any claim that the Village or a Village officer, employee or agent is liable to a third person as a direct or indirect of any injury, including, but not limited to death, or any damage to property that I may cause as a direct or indirect result of my participation in this Program, including, but not limited to liability claims that arise as a result in part because of a negligent or willful and wanton act or omission of the Village or a Village officer, employee or agent. If any claim arises for which I am required to indemnify and hold harmless the Village or an employee, officer or agent of the Village under this agreement, then I also agree that I will reimburse the Village for any reasonable attorneys' fees and other costs the Village may incur in defending against such claim.

If a participant is under the age of 18, this form must be signed by both the participant and the participant's parent or legal guardian. If participant is under the age of 18, it is understood and agreed that the provisions of this Form are binding on both the participant and the participant's parents or legal guardians.

I HAVE READ AND UNDERSTAND THE ABOVE RELEASE AND WAIVER FORM.

PRINT NAME _____

SIGNATURE _____

PRINT NAME OF PARENT OR GUARDIAN
(If Applicable) _____

SIGNATURE OF PARENT OR GUARDIAN
(If Applicable) _____

DATE: _____