



Village of Fox River Grove

SPECIAL EVENTS MEETING WEDNESDAY, MAY 28, 2015 7:00 PM

CALL TO ORDER

- Meeting opened at 7:00pm

ROLL CALL

- In attendance: Michele Holt, Matt Figas, Regina Petersdorff, Kirsten Wall,
- Also in attendance: Andrew Migdal, Robert Nunamaker
- Not in attendance: Jennifer Menz, Karen Sersen, Lisa Witek

MOTION TO APPROVE MINUTES

- Approval of May 20, 2015 meeting minutes

PUBLIC COMMENT

- Paulette Nichols (also see Volunteers)
 - Contacted by Andre & The Giants (now known as Wolfgang), offered to perform at this year's event if needed, turns out they're not available anyway
- MaryLou Nunamaker (see Volunteers)
- Ken Wagner, Grove Auto Repair (see Car/Motorcycle Show)

DISCUSSION

Rock the Routes

- Flyers & Posters
 - Flyers and posters distributed to businesses in FRG and Cary
 - Edited version of flyer (no mention of alcohol) went home from ARS and Middle School on Friday last week
 - 1,000 more flyers copied, double sided with times for kids activities and bands, and car/motorcycle show award categories on back (500 more to Ken for car shows, etc. and 500 more to Jimano's and Little Caesar's for pizza boxes)
- Souvenir Cups
 - Dead End cups done and delivered
 - Others on track for tomorrow or Monday
 - Leftovers to be given to sponsors week after event
 - Tinman's would like 250 cups for the lemonade shake ups and inside bar (both tbd)

Village President Robert Nunamaker

Trustees Thomas Anderson / Suzanne Blohm / Jennifer Curtiss / Steve Knar / Andrew Migdal / Patrick Wall

- T-shirts
 - On track for delivery June 4
 - Separate table at ticket table for t-shirt sales

- Banners
 - Two banners 4x16 (eastbound & westbound) were put on platform next to tracks across Route 14 from Mr. Beefy's on Friday last week
 - Banner stand built for committee by Jeff Petersdorff and Mike Schiestel cost committee only \$120 approximately
 - Thank You to Our Sponsors (3) banners ordered
 - Banner #1 - event, t-shirt, cups sponsors
 - Banner #2 - kids activities sponsors
 - Banner #3 - miscellaneous Thank You's

- Yard Signs
 - 12 yard signs done and delivered
 - Will be put up on Sunday on corners of privately owned area businesses

- Advertising
 - Up on FRG Memorial Library's electronic sign
 - Up on Village marquee at Stone Hill on Route 14 in front of Panera
 - To go up on Stone Hill's two electronic signs (one on Route 14, the other on Route 22)
 - In today's PlanIt Pl@y section of Northwest Herald, hopefully will be in Top 10 Things to Do next Thursday
 - McHenry County Living listed in online edition of Summer Fests in McHenry County
 - Oaklee's Family Guide listed on website
 - District 3 sent email blast last Friday with a description of event and edited version of flyer attached
 - Event created on committee's Facebook page, \$35 advertisement to run for one week starting tomorrow

- Food Vendors
 - Grover's?

- Beer/Wine
 - Liquor license done and approved
 - Beer trailer to arrive at 8am
 - Wristbands?
 - Wine is on order, Sangria too

- Music/Bands
 - 1-2:30pm One Step Forward confirmed
 - Buddy's sound guy to come earlier to do sound for One Step Forward, \$200 extra?
 - No payment for One Step Forward since committee paying for sound, give them t-shirts, cups, and pizza volunteer coupons instead
 - 11am-1pm music from iPad, need speakers from Doc Woods

- Kid Stuff
 - Emergency vehicles: ambulance, fire, mobile command unit
- Car/Motorcycle Show
 - Trophies being made
- Volunteers
 - Set on volunteers at beer station
 - Paulette Nichols at ticket table 11am-2:30pm
 - MaryLou Nunamaker will do wines/sangria table again 11am-9pm
 - Could use more floaters
 - Use Harris Bank parking lot for volunteer parking?
- Miscellaneous
 - New canopies
 - Spray for mosquitoes
 - Card readers - 2
 - Porta potties - 6
 - Fencing, trash cans, dumpsters - John Reese
 - Construction cones to block parking near beer tent
 - Caution tape
 - Poster with times for kid stuff and bands needed
 - Signage for ticket and t-shirt tables needed

Meeting adjourned: 9:10pm

Next meeting Tuesday, June 2 at 7:00pm Village Hall

Kirsten Wall, Chairperson

Date

Regina Petersdorff, Secretary

Date