

Fox River Grove Police Pension Board Meeting

November 6th, 2013

**Fox River Grove Village Hall
305 Illinois Street
Fox River Grove, IL 60021**

MINUTES OF BOARD MEETING

- 1. Meeting called to order by President Resseguie at 5:27 p.m.**
- 2. ROLL CALL**

Board members Resseguie, Toppel, Slovacek, Miller and Schumann were present. Also present was Attorney Collins and Financial Advisor Yocius. Also present in audience was Village Trustee Thomas Anderson.

It was noted by Attorney Collins that the agenda had to reflect that this was a special meeting and noted that the meeting agenda should reflect such as a special meeting as this was not the originally scheduled meeting (postponed from October 2, 2013 due to lack of quorum).

- 3. APPROVAL MINUTES OF JULY 10TH, 2013 MEETING**

Members received copies of the July 10th meeting. After review, Toppel made motion to approve the minutes, seconded by Miller. All voted aye and minutes were approved with no further discussion or corrections.

- 4. FINANCE REPORTS**

- a. Village Report given by Toppel**

Toppel reported that she stopped in the Village Treasurer's office to see how the reports were progressing. Treasurer Menz was not in her office today and Toppel could not locate the necessary documents. Toppel reported that she will gather the finance reports from the Village and send it to board members via email within the week. This report would be for the third quarter of the year. Toppel also reported that Treasurer Menz was leaving the Village for another position. Toppel suggested that she assume responsibility of the finance reports until such time that the Village can replace the Treasurer's position. After discussion, Toppel will assume the role as "Interim Finance Director" of the Pension Board only, which is an unpaid, voluntary position. Toppel will prepare

only a three month report, ending September, 2013. Slovacek pointed out that he never received the second quarter report which was to also have been emailed to the Board members. Toppel to also send this report out. Toppel now reported that she would have to transfer funds into the Schwab account including for taxes as no funds had previously been transferred into the account after payout for transferring funds to Domagala at Lake in the Hills Pension Fund. Resseguie made motion that Toppel be the Interim Treasurer, second by Slovacek. All voted aye. Finance reports will be tabled until January meeting for review and approval.

b. Report from Bill Yocius – Mitchell, Vaught & Taylor, Inc.

Yocius gave all board members written third quarter report showing that net investment gain was \$18,062.00, but withdraws were total of \$77,363.00 which leaves the account balance at \$1,304,851.00 from the starting of \$1,364,152.00 (-\$59,301.00). Cumulative return since 2008 reported at 19.06%, net annualized return of 3.55% for a net investment gain of \$236,937.00 which is 18% of total of portfolio. Yocius explained for Mr. Anderson in the audience that by Illinois Statute, 90% must be invested in fixed income as our fund was under 2.5 million dollars. After discussion, Miller made motion to accept Yocius' report, seconded by Schumann. All voted aye and report accepted. Refer to booklet provided by Yocius.

5. OLD BUSINESS

- a. Training** – None of the new members have yet ordered or received the 32 hr. required training on CD/DVD through Judson College. Slovacek withdrew his request to also purchase a 32 hour course as he only was required to the 16 hour annual training requirement and did not wish to have the Pension Fund pay for the additional course. Cost of each course is \$600 - \$700 for each member. It was reiterated that after completing the 32 hour course, members would still be required to attend 16 hours training annually. Collins said that he would talk with Judson about a quantity discount for the 32 hour course. Slovacek provided IPPAC flier for their Winter Conference which qualifies for 8 hours training on December 6th in Hoffman Estates. Toppel will handle registering all members for this Winter Conference. Collins reminded all the board members of the requirement in taking the Open Meetings Act course on the Attorney General's website.
- b. Report on Annual Report** – Toppel reported that there has been no word from the Department of Insurance on the amended Annual Report. Collins asked about the current Annual Report and Toppel reported that the Village Auditor is to handle filing that report. Toppel asked if anyone had signed a signature form for the report and none of the members reported signing such forms. Toppel

said that this form will have to be signed when the report is finalized. Collins recommended that the forms and report be sent certified mail.

- c. Employment status Officer Pikrone** – There is still question if Pikrone qualifies as a Tier I or Tier II employee with Fox River Grove. Miller reported that he still has not heard from Bellwood Pension Fund regarding Pikrone’s original hire date length of service. Collins reported that if he was employed prior to 2010, then Pikrone would be a Tier I employee. Miller will continue in trying to get this information from Bellwood Pension Fund.
- d. Status of Electronic Deposits** – Slovacek reported payments (net amount) is being placed in accounts in a timely manner. However, pay stubs reporting withholdings have not been received. Toppel reported that the Village is responsible for sending stubs to those receiving payments. Toppel will look into the matter regarding pay stubs being sent to those receiving payments. Slovacek asked that the stubs back to July be sent if possible.
- e. Update on Bond Presentation** – Resseguie stated that Bill Yocius and himself spoke with Village President Nunamaker regarding that presentation given to the Pension Board about a Bond issue to further fund the Pension. Resseguie stated that Nunamaker was “intrigued” about the proposal and wished for other Village Trustees to attend a meeting about this topic. It was recommended that a presentation be made to the Village Board on this proposal. Resseguie stated that this was not a rushed issue, but would have to be done prior to 2015. Trustee Anderson suggested another meeting with Nunamaker and arrange for the presentation to be made to the Board as a Whole. Collins reported that on 2016, if a fund is less than 15% funded, that the Pension Board can file with the State of Illinois to levy Sales Tax revenue go go to the Pension Fund rather than back to the municipality. Toppel reported that Fox River Grove’s fund is currently about 25% funded. The fund is to be 90% funded by 2042 according to Collins per the new statutes.
- f.** There was a reminder that Collins was donating a file cabinet to the Pension Board and Slovacek again stated that he would arrange to pick it up and deliver it to the Village Hall. From that, Slovacek and Toppel will organize all the files and place them in the cabinet which will be in the Village Hall. Collins stated that files should not be stored in an individual’s residence as is now being done.

6. NEW BUSINESS

- a.** Slovacek reported receiving an email from the Human Resources specialist with the Village of Vernon Hills inquiring of transfer of pension funds from Fox River Grove's fund to Vernon Hills for Officer Caselli who left to join Vernon Hills P.D. Slovacek asked what forms were needed to be sent to Caselli. Forms will be sent to Vernon Hills P.D. for Caselli to file back with this Pension Board. Toppel reported that Tim Sharp (Actuary) is to work out the amount that is to be transferred. Toppel will get the amounts and report them to Collins so the process can be started in transferring Caselli's funds to Vernon Hills.

7. Attorney's Report – Collins stated he had nothing to report at this time.

8. Date of 2014 Board meetings – January 8th, 2014; April 2nd, 2014; July 2nd, 2014; October 1st, 2014 All meetings held at the Fox River Grove Village Hall 5:30 p.m.

9. Adjournment – Miller made motion to adjourn at 6:27 p.m., seconded by Toppel. All voted aye and motion to adjourn carried.